

**ENFIELD BOARD OF EDUCATION  
VIRTUAL CURRICULUM COMMITTEE MINUTES  
JUNE 18, 2020**

The June 18, 2020 Virtual Curriculum Committee meeting was called to order by Bill Salazar 5:30 PM.

**Present:** Bill Salazar, Jonathan LeBlanc and Joyce Hall  
**Absent:** None  
**Also Present:** Wendy Costa, John Dague, Jaclyn Valley and Michelle Middleton  
**Audience:** None

**Project Lead the Way Units for Head Start:**

Mr. Dague reminded the committee of our use of Project Lead the Way (PLTW) units in our STEAM courses in Grades K-8. It was also mentioned that PLTW is also used in a couple of high school elective courses in the Technology Education Department. In the fall of 2019, the PK STEAM Academy adopted the newly-developed preschool PLTW units into their curriculum. Adding these units into the Head Start classrooms will add more cohesion to our implementation of our STEAM vision.

Ms. Valley shared a PowerPoint presentation with the committee explaining the vision of PLTW, including a video of the PLTW Launch program and how the units fit with the engineering design process. She explained that the PLTW units align with different standards, such as NAEYC, Head Start, Next Generation Science, and the CT Early Learning and Development Standards. She outlined her plans for implementation into the Head Start classrooms, including explaining the training in which teachers will participate and the possible curricular unit alignment for the PLTW units. Ms. Valley also discussed how technology can be used to help support and deliver these units through a distance learning model, if necessary.

Committee members asked if Ms. Valley would be explaining these units to parents, as well as how they could support their students with the technology and accessing these units. Ms. Valley explained that she would be embedding a PLTW introduction into their orientation for this very reason.

Committee members asked how long orientation is. Ms. Valley answered that in the past it was a ninety-minute program, but that it was fluid so parents could come and go at their convenience. She also stated that they are looking at how to deliver orientation differently, if necessary, based on guidelines we may receive.

Mr. Dague reported that PLTW has provided documents on compatibility of units and how they can be delivered through distance learning. Mr. Dague also shared his screen and showed the committee the teacher view of PLTW's Learning Management System (LMS).

Committee members thanked Ms. Valley and Mr. Dague for the thorough presentation and explanations.

**Update on Planning for 2020-2021 School Year:**

Ms. Middleton shared an update on the progress that has been made on each of the three components: technology-based professional development, curriculum revision and planning, and distance learning planning. She explained that based upon user feedback, Microsoft Teams is updating and/or releasing some new features. These will be reviewed so that relevant features can be added to the fall professional development sessions. Curriculum writing teams have been and/or are being formed. Teams will be beginning this work soon through the Microsoft Teams platform. Curriculum writing teams will be incorporating existing online resources into the curricular documents and they will also be incorporating plans for possible distance learning scenarios into their summer work. Some new resources that work well with technology are being reviewed. It was mentioned again that we will be exploring the PLTW enhancements that have been added to support distance learning.

**Items from the Table:**

The next meeting will be held on Thursday, July 2, 2020.

**Adjournment:**

The meeting adjourned at 7:00 PM.

Respectfully submitted,

Michelle Middleton  
Chief Academic Officer